

**Miami University
Office of Community Engagement & Service
Memorandum of Understanding
Service Plan Guide**

Organization Point of Contact Name:
Miami University Point of Contact Name:
Anticipated Project Start Date:
Anticipated Project End Date:
Number of Miami University students to be engaged:

Project Details

Please describe the project details including overall goals, needs, and day(s) and time(s) of the week that service will take place.

Please list Volunteer/Student Responsibilities/Tasks

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Please list Resources/Tools agency will provide to insure service is productive

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Desired Outcomes

Please list the desired outcome(s) you hope to achieve through this collaboration. Include the learning objectives for students and the organizational benefit that will result.

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Please use additional pages as needed

Disclaimer: All Miami volunteers provide literal translation services only. Under no circumstances do Miami volunteers interpret content, either written or oral.

We appreciate your willingness to collaborate with Miami University to develop projects that allow students to engage in meaningful service.