

GUIDE TO GETTING THINGS DONE

To Schedule:	Department	Phone #
<i>Any field on Campus or Withrow Ct</i>	Recreational Sports	9-6868
<i>Millett Hall Auditorium Tables/chairs at Withrow Ct.</i>	Special Facilities (Bobby Bennett)	9-3356
<i>Tables in Haines Food Court Reflection Pool Area Meeting rooms in Shriver</i>	Shriver Center Information Desk	9-4031
<i>Dogwood Grove Anything done on the grounds Vans, cars Trash barrels, snow fence, etc.</i>	Campus Services (Art Faura)	9-6786
<i>Any area in North, South, Central or MET Quad</i>	Residence Life (Gerald Olson)	9-4000
<i>Tables, chairs, etc.</i>	Trucking (Clarence Blevins)	9-7035
<i>Generator, Transformer, etc.</i>	Electric (Rob Coveney)	9-7024
<i>Banners, A-frames</i>	Sign Shop (Larry Beer)	9-7039
<i>Any event on campus Phi Delt Gates Shriver West Patio Tables in dining halls The Hub Western Lodge – WRA Cabin Showcases in Shriver Tabletents</i>	Student Activities & Leadership	9-2266
<i>Peffer Park</i>	University Advancement	9-8512
<i>Helium tanks</i>	Chemistry Department	9-4939
<i>Uptown Park or Streets</i>	Office of Off-Campus Affairs	9-2268