
Functional Title:	Horse Groom	Job Code:	0014-CS232
Department:	Equestrian Center	Band/Zone:	E2
Date:	July 30, 2004	FLSA:	Non exempt

General Function:

Performs a variety of tasks to assist in the maintenance of the Miami University Equestrian Center and the horses boarded there.

Characteristic Duties and Responsibilities – Essential Functions:

1. Daily cleaning of stalls, and periodic stripping/rebedding of stalls, as well as feeding and watering of horses in the barns and fields.
2. Sweeping, dusting, cleaning of all areas, including public areas, tack rooms, offices, restroom.
3. Grooming of horses, including daily routine grooming and more specialized show grooming.
4. Perform daily physical and psychological inspection of all horses, reporting abnormal physical appearance or unusual behavior to the Manager.
5. Perform first aid and health maintenance duties on horses, such as daily leg maintenance duties involving rubbing and bandaging tendons and hoof inspection.
6. Perform duties involving feed additives/supplements and medicated feed supplements.
7. Perform duties that may require knowledge of and experience with different types of farm machinery.
8. Perform duties which may involve interaction with college students, parents, alumni, and prospective students, requiring a degree of communication skills and professional decorum.

Reporting Relationships:

Direction Received: Reports to Assistant Equestrian Center Manager

Direction Given: May at times work with and supervise student work staff

Minimum Requirements:

Prior experience in horse care and barn and farm machinery. Requires driver's license.

Knowledge, Skills, Abilities, and Worker Characteristics:

Knowledge of procedures of horse training and shows. Knowledge of and experience with farm machinery. Knowledge of equipment and procedures used in conditioning arena footing surfaces and courses of jumps for training.

Working Conditions:

Frequent standing, walking, climbing, and operating equipment. Some lifting of materials weighing up to 70 pounds. Periodic assignment given which entail dealing with modestly unpleasant physical situations. There may be considerable noise generated by machine operation and some machinery may present an element of personal risk of injury due to an accident.