

APPLICATION CHECK LIST

Before submitting your application to the Office for the Advancement of Research and Scholarship (OARS), use this check sheet to assemble the items in the correct order and to be certain that it has all the required sections and attachments.

- Endorsement Sheet (signed by student investigator(s) and faculty sponsor)
- Cover Page (1 page maximum), with
 - Project Title
 - Name/E-mail of Investigator
 - Abstract
- Narrative (5 pages maximum, 1" margins), with
 - Introduction
 - Methodology
 - Statement of the Hypothesis or Creative Issues Addressed
- Budget and Justification (1 page maximum)
- Literature Cited (no page limit)

Submit one (1) original plus thirteen (13) copies of all of the above materials including the Endorsement Sheet as the first page on all copies.

Copying. Applicants are encouraged to have copies of the proposals double-sided.

Compliance Committee Forms

Submit compliance materials for Round I applications by 9/23/2008
Submit compliance materials for Round II applications by 2/9/2009
Office for the Advancement of
Research and Scholarship (OARS)
102 Roudebush Hall

If your project involves **Human Subjects**, you must submit an application to conduct research with Human Subjects. See the University Guidelines at <http://www.muohio.edu/humansubjects/> for forms and instructions. Submit the application to: MIAMI UNIVERSITY INSTITUTIONAL (IRB) REVIEW BOARD FOR HUMAN SUBJECTS RESEARCH, 102 Roudebush Hall.

If your project involves the use of **Live Vertebrate Animals** you must submit an application to Use Live Vertebrate Animals in Research to: MIAMI UNIVERSITY INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE (IACUC), 102 Roudebush Hall. Or, you must be covered by an approved animal care protocol. See the University Guidelines on the web at http://www.units.muohio.edu/oars/compliance_committee/IACUC_new/application.php