



APPLICATION GUIDELINES:

Scholarships for participants in Miami University study abroad summer workshops are available through an allocation from the Miami University Fund (alumni and friends of the University). Twelve – \$1,000 scholarships are awarded on or about Friday, February 26, 2010.

Workshop Eligibility

Any Miami University faculty-led study abroad summer credit workshop approved by Lifelong Learning will be eligible to participate in the scholarship process.

To determine workshop eligibility, please visit www.muohio.edu/lifelonglearning/credit/travel.html or call or email Lifelong Learning at 513.529.8600 or lifearn@muohio.edu.

Student Eligibility

Only matriculated (degree-seeking) Miami University undergraduate and graduate students with a cumulative GPA of 2.5 or higher are eligible for this award.

Scholarship Application

- Students applying for scholarship awards are responsible for submitting completed application and an official Miami University transcript or a current Miami DARS report. It is also the student's responsibility to ensure the faculty recommendation is submitted to Lifelong Learning, on or before **Friday, January 29, 2010**. Applications without the transcript or DARS report and letter of recommendation will not be considered (no exceptions) in the award process.
- Scholarship funds are not transferable except in the case of a cancelled workshop. Should the workshop cancel, funds can be used toward a different Lifelong Learning study abroad workshop.
- Selection of recipients will be made on the following criteria:
 - o Student statement on how the workshop will serve to advance the student personal, professional and/or academic goals;
 - o Student need for assistance based on information provided by the Student Financial Assistance office;
 - o Faculty recommendation (note: the director[s] of the workshop in which the student will participate may not write the recommendation);
 - o Academic record
- An application review committee, including representatives from Lifelong Learning, Office of International Education, and Office of Student Financial Assistance, will collaborate to make award recommendations.
- After selection, names of award winners are forwarded to the Office of Student Financial Assistance to coordinate the award with other financial assistance, awards or scholarships obtained by the student.
- Schedule:

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|----------------------------------|--|
| Friday, January 29, 2010 | Deadline for students to submit application |
| Friday, January 29, 2010 | Deadline for faculty to submit recommendation letters |
| Friday, February 26, 2010 | Announcement of award recipients |

INSTRUCTIONS:

Complete this application form and submit it to Lifelong Learning, 127 McGuffey Hall, Miami University, Oxford, Ohio 45056 (or fax to 513-529-8608). Please type or print legibly with black ink. All application materials, including application form, official transcript or DARS report and faculty recommendation, must be received by **January 29, 2010** (exceptions will not be made to this due date).

| | | | |
|-----------|------------------------|-----------------------|-----------------|
| 1. | Name | | |
| | _____ (last) | _____ (first) | _____ (initial) |
| 2. | Banner Number + | E-mail address | |
| 3. | Local Address | | |
| 4. | Home Address | | |
| 5. | Telephone | | |
| | _____ Local | _____ Home | _____ Cell |

| | | |
|-----------|---|--------|
| 6. | A. Workshop Title | |
| | B. Workshop Course Number | |
| | C. Total Credit Hours of Workshop | |
| | D. Name of Workshop Director | |
| 7. | An official transcript or DARS report will serve to provide academic information; please attach to this application. In the space below you may detail academic honors and recognition you have received, or other information you would like to share to be considered for this award: | |
| | | |
| 8. | A recommendation in support of this application will be sent by the following Miami University faculty member: (Note: Recommendation must be made by a faculty member who is not the workshop director.) | |
| | Name | Dept. |
| | Phone | E-mail |
| | <p>It is the student's responsibility to ensure the faculty recommendation is received by Lifelong Learning, 127 McGuffey Hall, Miami University, Oxford, Ohio 45056 on or before Friday, January 29, 2010.</p> <p>Applications without the letter of recommendation will <u>not</u> be considered (no exceptions).</p> <p style="text-align: center;">PLEASE ATTACH MIAMI UNIVERSITY OFFICIAL TRANSCRIPT OR MIAMI DARS REPORT</p> | |
| 9. | Please type or print legibly your answer to the following question. (You may attach your response to this application or use the space provided.) | |
| | <p>In what way(s) would the study abroad workshop further your long range personal, professional, and/or academic goals?</p> | |
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Summer 2010 Study Abroad Credit Workshop Scholarship Faculty Recommendation

SUMMER 2010 STUDY ABROAD CREDIT WORKSHOP SCHOLARSHIP FACULTY RECOMMENDATION

Student Name

Workshop Title

The selection criteria for this scholarship include academic ability, as well as how the workshop will advance the student personal, professional and/or academic goals. While not limited to these topics, your evaluation of the student should address these criteria.

Faculty Name

Department

Signature/Date

Please submit to Miami University Lifelong Learning, 127 McGuffey Hall, 210 E. Spring St., Oxford, OH 45056 by **Friday, January 29, 2010.**