

# STUDY ABROAD DISCIPLINARY REPORT FORM



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## Part A – TO BE COMPLETED BY THE APPLICANT

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A disciplinary report is required to determine eligibility for certain study abroad programs or scholarships offered by Miami University or its approved partners. Please forward this form for completion to the **Office of Ethics and Student Conflict Resolution, 9 Warfield Hall**, Miami University. Your signature must appear at the bottom of this section. All information provided will be shared only with the Office of International Education and parties indicated (“Study Abroad Provider”). Thank you.

Please print name: \_\_\_\_\_ Banner #: + \_\_\_\_\_

E-mail address: \_\_\_\_\_

Study abroad program and provider: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return this form to Study Abroad Advisor (circle one):      Sarah McNitt      Richard Menard

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## Part B – TO BE COMPLETED BY A STUDENT AFFAIRS OFFICER

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We are requesting your confidential evaluation of the above student by answering the following questions:

1. Does the student have any record of disciplinary action on file at the Office of Ethics and Student Conflict Resolution?  
 Yes (please explain below)       No
  
2. Is the student currently, or has he/she been placed on conduct probation?  
 Yes (please explain and give dates)       No

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return to:      Miami University Office of International Education, 216 MacMillan Hall

### **Disciplinary History Policy:**

*To be eligible for enrollment in a Miami University Exchange program, a student must not, within the 2 semesters preceding the date of application or thereafter, have been found responsible for Code 1 violation of the Miami University Code of Student Conduct (with the exception of 105B); may not currently be on disciplinary probation; or have been convicted of any criminal offense within the preceding 12 months. In addition, students must have completed all disciplinary procedures and sanctions prior to enrollment in an exchange program, or have written permission from the Office of Ethics and Student Conflict Resolution to complete the procedures or sanctions upon return from their program.*

*Eligibility for Co-Sponsored, Approved and Non-Miami programs is at the discretion of the study abroad provider. Students applying while on university suspension or probation will not be recommended by the Office of International Education.*