



Dear prospective special education major or minor with licensure:

The purpose of this letter is to outline the procedures for becoming a special education major. If you are a first-year student, you should declare a pre-major and begin your service volunteer or paid hours. You will need to go to the Educational Psychology office and complete a pre-major form (yellow carbon “Change of Major” form). When you complete this step, you will be assigned an advisor. During the next year, follow the suggested time line and submit your application for the major by February 15 of your spring semester sophomore year.

If you are a sophomore or a transfer student you need to apply for admission as a major. Students will be admitted to the program in the second semester of their sophomore year. **The deadline for submission of materials is February 15. Take the completed application included in this packet, a copy of your DAR, your essay and documentation of service work to the EDP office.** Once accepted, you will be changed from a pre-major to a major. Until majors have been admitted to the program, they will not be able to take methods classes in their junior year. Students will be admitted to the program based on meeting the application requirements and space available in the program. There is limited space and the typical maximum admitted is 35 students. Should there be more applicants than spaces, decisions will be made based on a variety of indices, including grade-point-average, service, the essay, interest in the field and potential contributions to diversity (breadth of experience, geography, ideology, lifestyle, race/ethnicity, socio-economic status, world view).

The following are the requirements for admission to the program:

1. Minimum of 30 hours of course work with a GPA of 2.5 or above.
2. Successful completion of EDP 201, EDP 220, and EDP 256.
3. 100 hours of documented service work (volunteer or paid) with persons with disabilities.
4. For Early Childhood Intervention Specialists, completion of the early field block.
5. A one-page description of your current philosophy of educating learners with exceptionalities, explaining your interest in the field of special education.

Volunteer service hours are to be verified by a letter from the supervisor of the experience addressing the following: a) the dates of the experience and the number of service hours; b) nature of those activities; c) the population worked with (type of exceptionality), if appropriate; and d) evaluation of the quality of the student’s performance. It is preferable that

the work was completed since admission to Miami University, but work completed during junior or senior years in high school can be submitted. It is also permitted to count work for which payment was received, e.g. day camp counselor or childcare worker.

Should you have questions, contact the undergraduate special education advisor at 529-6621. We look forward to working with you in our program.

Sincerely,

Special Education Faculty

(rev 1/09, mke)

Student Application Form for **MAJOR in Special Education** with Intervention Specialist Licensure

Please verify by checking or filling in each of the following items:

1. Year of entry to Miami _____
2. Transfer from another University? Yes _____ No _____
3. I have completed: EDP 201 _____ EDP 220 _____ EDP 256 _____
4. My GPA is: _____
5. _____ By the end of the semester I will have completed 30 semester hours.
6. _____ I have attached my most recent DAR that indicates I have the appropriate GPA and have completed these courses.
7. _____ I have completed 100 hours of volunteer work and have attached the documentation for _____ # of volunteer hours.
8. _____ I have attached my one page statement of intent/ philosophy of special education.

STATEMENT OF GOOD MORAL CHARACTER

The Ohio Administrative Code adopted by the Ohio State Board of Education states that a person must be of good moral character to enter a teacher preparation program. Good moral character is defined as follows: "A person shall be deemed to be of good moral character provided that said individual has not pleaded guilty or been convicted of any felony, and violation of section 2907.04 (corruption of a minor) or section 2907.06 (sexual imposition), or division (A) or (C) of section 2907.07 (importuning) of the Revised Code, any offense of violence, theft offense or drug abuse that is not minor misdemeanor, or any substantively comparable ordinance of a municipal corporation of another state."

My signature indicates that I have read and that I understand the paragraph above, and that I have not committed any of the offenses indicated.

Sign _____ Date _____

Name _____ Date _____

Local Address _____ City _____ State _____ Zip _____

Phone _____ E-mail Address _____