

Compliance Corner - March 2006

Welcome to another exciting edition of the Compliance Corner! For this edition I am pleased to share with you a new tool that was launched last month that I am hoping will assist those of you who conduct research with human subjects.

The Institutional Review Board (IRB) now has a set of Standard Operating Procedures (SOP) on a range of different topics that involve human subjects' research. The goal of the SOP is to provide you with additional clarity and guidance with constructing your human subjects' application and ultimately your research project. The SOPs are not designed to serve as a substitute to IRB review, but they serve as a tool to aid you through the review process.

The SOP topics were generated after reviewing several IRB applications and through many discussions with faculty, staff and students regarding how to proceed with their research projects. Each SOP is written in a step-by-step format and is updated on a regular basis in an effort to include the most updated federal and institutional guidelines and for further clarity.

The following topics are covered in the Standard Operating Procedures at this time:

- 11.1 Procedure for Incomplete Applications
- 11.2 Procedure for Post-Hoc Review of Research
- 11.3 Procedure for Research Involving Multiple and/or Visiting Researchers
- 11.4 Procedure for Reviewing Oral History Projects
- 11.5 Procedure for Reviewing Research Involving the Internet or Electronic Mail
- 11.6 Procedure for Reviewing Research Conducted in a Public or Private Educational Setting (Research in Public or Private Schools)
- 11.7 Procedure for Reviewing Student and Course-Related Research Projects
- 11.8 Procedure for Reviewing Research Involving University-Collected Student Information
- 11.9 Procedure for Reviewing Program Evaluations and Quality Improvement Programs

Faculty, staff and students who are planning to conduct human subjects research involving any of the above areas are strongly encouraged to review the appropriate SOP prior to submission of their IRB application for guidance. Additional topics are added on an on-going basis

The SOP may be found by visiting our website at (www.muohio.edu/oars) and look under the category of "IRB Human Subjects" on that page you will find a link for the SOP. If you have any questions or need assistance with the SOP, feel free to contact me at 529-3600 or via email at (responsibleresearch@muohio.edu). In closing, I hope that you will find the SOP to be helpful to you in your research. As always, I look forward to working with you.

Compliance Counts!

Dr. Jhan Doughty Berry, Research Compliance Officer

