

JOB VACANCY LISTINGS

When students register and upload their resume(s) on Career Services' **Miami CAREERlink**, they have access to job and internship listings of employers who may not come to campus to recruit. Access Miami CAREERlink on our homepage (www.muohio.edu/careers, click on 'students,' click on 'Miami CAREERlink,' click on 'Jobs').

The following **PRINTED VACANCY PUBLICATIONS** can be found on the job vacancies shelf in our Career Resource Center in Hoyt Hall. Several of these publications may also be accessed online.

- **Affirmative Action Register** (www.aar-eeo.com): A monthly job publication directed to women/minorities/veterans/physically challenged.
- **ARS Jobs** (www.ars.usda.gov/careers/careers.htm) **and The Job Seeker** (www.thejobseeker.net): ARS Jobs is a weekly listing of vacancy announcements throughout the country with the Agricultural Research Service. The Job Seeker Publishes job openings twice-monthly in the environmental sector.
 - Administration
 - Consulting
 - Environmental Education
 - Forestry
 - Parks/Recreation
 - Biology
 - Ecology
 - Fisheries
 - Nature Centers
 - Research/Teaching
 - Conservation
 - Environmental
 - Horticulture/Agriculture
 - Organizational
 - Internships
- **ArtSearch**: Provides career and job-search information in the visual, literary, and performing arts as well as services and professional support for artists, arts agencies, and organizations.
- **Current Jobs in Art**: The National Employment Bulletin for the Visual Arts Professions.
- **Current Jobs in Liberal Arts**: The National Employment Bulletin for the Liberal Arts Professions.
- **Current Jobs in Management and Business**: The National Employment Bulletin for the Business Professions.
- **Current Jobs in Performing Arts**: The National Employment Bulletin for the Performing Arts Professions.
- **Current Jobs in Writing, Editing & Communications**: The National Employment Bulletin for the Communication Professions.
- **Current Jobs International**: The National Employment Bulletin for the Foreign Language Professions.
- **Diverse Issues in Higher Education** (www.diverseeducation.com): A monthly publication for all people of color in higher education.
- **Federal Jobs Digest** (www.jobsfed.com): Lists positions available with the federal government.
- **The International Educator** (www.tieonline.com): A publication of overseas teaching opportunities in international schools.
- **Queen City Jobs** (www.queencityjobs.com): A weekly publication containing job postings in Greater Cincinnati and Northern Kentucky.

The following **JOB BANKS** may be viewed on our Web site at:
www.muohio.edu/careers/students/internetsites/jobbanks.html

- **Sports Industry Job Board*** (www.units.muohio.edu/careers/secure/sports_ind_job_board.shtml) has job postings from the entire sports industry. They cover both the business and the athletic side and include entry-level to more experienced positions for sports marketing agencies; NBA, NFL, & NHL; major league baseball; league offices; auto racing; and colleges and universities. The following fields are represented:

- Broadcasting
- Coaching
- Management
- Marketing
- Media Relations
- Sales
- Scouting
- Trainers

- **Job Prospector** (www.jobprospector.com/ohio/disclaim.cfm?parm1=129) is a job listing service located on the Office of Career Services Web site that focuses on the Ohio job market. The following fields are represented:

- Accounting
- Banking
- Chemist
- Computer Service
- Designer/Drafter
- Environment/Health
- Fund Raiser
- Health Care Therapist
- Insurance/Loan Proc.
- Manufacturing
- Phys. Fitness/Recreation
- Real Estate
- Secretary/Clerical
- Administrative
- Biology/Geology/Science
- Communication
- Telecommunication
- Education/Special Educ.
- Finance/Economics
- Graphic Design/Art
- Hospital/Clinic/Pharm.
- Law
- Marketing/Advertising
- Purchasing
- Retail
- Social Service
- Architect
- Bookkeeper
- Journalism
- Customer Service
- Engineer
- Food Service
- Health Care Technician
- Human Resources
- Library Research
- Nursing
- Quality Control
- Sales
- Warehouse/Logistics

- **MonsterTRAK*** (www.monstertrak.com) is a job listing service located on the Office of Career Services Web site that lists jobs for Miami students and alumni. The following fields are represented:

- Accounting/Finance
- Communications
- Education
- Food Service
- In-Home Care
- Parks/Recreation
- Public Affairs
- Architecture/Int. Design
- Comp./Info Service
- Engineering
- Graphic/Comm. Arts
- Law
- Physical Sciences
- Social Sciences
- Business Management
- Customer Service
- Fine Arts
- Health/Life Sciences
- Natural Sciences
- Psychology
- Sales/Marketing

- **BigAppleHead**
- **CareerBuilder.com**
- **CareerBoard.com**
- **Career Connector**
- **Career One Stop**
- **CollegeGrad.com**
- **Craigslist**
- **DirectEmployers**
- **JobBankUSA**
- **Job Shark.com**
- **Jobcircle**
- **Jobfind**
- **NationJob.com**
- **NewYorkJobs.com**
- **TrueCareers**
- **USA Jobs**
- **Washington Post**
- **Yahoo! Careers**